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EU Deforestation Regulation: Step by step



Co-funded by the European Union

Relevant for micro, small and medium and large traders or operators



Last update: 27 January 2026

This step-by-step guidance is designed to support companies in understanding the general steps and analyses required under the EU Deforestation Regulation (EUDR). The required level and scope of due diligence varies on a company's role within the supply chain, its size, and the raw materials it places on or makes available on the EU market. To determine which due diligence obligations apply to your company, please consult the overview of due diligence levels provided here.

To Do's

Supporting Resources

<p>1 Assess your role and position in the supply chain and identify your EUDR obligations</p>	<ul style="list-style-type: none"> Outline the in-scope products via HS Code Assess the size of your company Determine your role: (primary) operator, (first) downstream operator or (first) trader Identify your supplier(s) Register your sourcing countries 	<ul style="list-style-type: none"> Operator vs trader: Definitions in the EUDR Legal text In-scope products: EUDR Annex I Mapping your supply chain(s): Guide Company Size Classification: Commission Delegated Directive (EU) 2023/2775
<p>2 Identify and verify Due Diligence Statements (DDS)</p>	<ul style="list-style-type: none"> Register at TRACES (except SME Traders and downstream Operators) Existing DDS -> Reference the existing DDS. Existing DDS but Change of HS Code -> No obligation to carry out the due diligence process. Create a DDS with the Reference Numbers. Non-existing DDS: Step 3 	<ul style="list-style-type: none"> Training Video on DDS Retrieval via Traces
<p>3 Collect Information, Assess & mitigate risks</p>	<ol style="list-style-type: none"> Conduct Deforestation Check (Geolocations) Conduct Legality Check Conduct Risk Assessment and Mitigation (only for high and standard risk countries) <ul style="list-style-type: none"> Low risk: simplified DD: no risk assessment and mitigation required Standard and high risk: conduct risk assessment and mitigate risks in case of a non negligible risk 	<ul style="list-style-type: none"> Country Risk Classification List Fairtrade Risk Map
<p>4 Submit your DDS</p>	<ul style="list-style-type: none"> Existing DDS: reference their number (only for first traders or downstream operators) Self-exercised Due Diligence: upload your DDS or one-off declaration to TRACES <p><small>TRACES is only a submission system. Tools or third-party platforms still need to manage Due Diligence (for step 3)</small></p>	<ul style="list-style-type: none"> TRACES NT login: official platform for DDS submission EU Training Materials on TRACES NT ACCEPTANCE: official <i>training</i> platform
<p>5 Keep records and reporting</p>	<ul style="list-style-type: none"> Retain Information for a minimum of 5 years Yearly review of due diligence systems (operators) Annual report (only large operators) 	

EUDR readiness with Fairtrade

Is this helpful to you? Please let us know!

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