

**IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE**

**Annual Report and Audited Financial Statements**

**for the financial year ended 31 December 2020**

**KSI Faulkner Orr Ltd.  
Behan House,  
10 Lower Mount Street  
Dublin 2**

**Company Number: 217128  
Charity Number: 11264  
Charities Regulatory Authority Number: 20030452**

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

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## IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' AND OTHER INFORMATION

### Trustees

Alan Clayton  
Mark Cumming  
Tony Daly  
Kevin Jenkinson  
Darcy Lonergan  
Donna McFeely  
Yvonne O'Callaghan  
Rita O'Reilly (Resigned 22 May 2020)  
Roger Warburton

### Company Secretary

Komsec Limited (Appointed 1 June 2020)  
Peter Gaynor (Resigned 1 June 2020)

### Charity Number

11264

### Charities Regulatory Authority Number

20030452

### Company Number

217128

### Registered Office and Principal Address

Carmichael House  
North Brunswick Street  
Dublin 7

### Auditors

KSI Faulkner Orr Ltd.  
Behan House,  
10 Lower Mount Street  
Dublin 2

### Bankers

Bank of Ireland,  
Smithfield,  
Dublin 7.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' ANNUAL REPORT

for the financial year ended 31 December 2020

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the financial year ended 31 December 2020.

The financial statements are prepared in accordance with the Companies Act 2014, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the trustees of IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE present a summary of its purpose, governance, activities, achievements and finances for the financial year 2020.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2014 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

The company is limited by guarantee not having a share capital.

## Mission, Objectives and Strategy

### Objectives

Its Memorandum of Association defines the organisation's principal objects as being:

- a) To alleviate poverty in developing countries through the promotion of awareness among the Irish public of the needs of developing countries and, in particular, without prejudice to the generality of the foregoing, to educate and promote awareness among the Irish public of the need for fair trading practices between Ireland and developing countries and
- b) To promote and to provide, where appropriate, educational facilities, including education materials, resource centres and training programmes, for the Irish public on the needs of developing countries and, in particular, without prejudice to the generality of the foregoing, on the need for and development of fair trading practices between Ireland and developing countries.

The company can do all such other lawful things as are incidental to and conducive to the attainment of the foregoing objects.

### Activities

To achieve its objectives IFTN currently has two main activities: (1) Fairtrade labelling and sourcing, and (2) education to raise public awareness of Fairtrade in Ireland.

1. Fairtrade labelling and sourcing: Since 1996, work with businesses to promote the availability of Fairtrade certified products in Ireland has been the main activity of IFTN; in November that year Bewley's Ltd imported the first two tonnes of Fairtrade certified coffee to Ireland. All of Bewley's branded fresh coffee became Fairtrade certified at the end of 2017. The Fairtrade Mark on a product is an independent certification that meets internationally agreed Fairtrade standards and ensures that the smallholders or plantation workers who produce it receive a fair return for their work. Up to 2014, a Fairtrade label was awarded only to products in which all of the ingredients that could be Fairtrade certified were Fairtrade certified. Thus, all of the cocoa and sugar in a chocolate bar had to be Fairtrade certified if the chocolate bar was to have a Fairtrade label. With effect from 2014, under a new 'Fairtrade sourcing programme', a different label can be awarded to products that contain one Fairtrade ingredient. The Fairtrade Sourcing Ingredient (FSI) business model is open to all Fairtrade categories except coffee and bananas. IFTN carries out its labelling and sourcing work under the names Fairtrade Ireland and Fairtrade Éireann, which it registered as business names on 21 April 2011.

2. Public education and awareness-raising: As well as working with businesses trading in Ireland, Fairtrade Ireland promotes public awareness on Fairtrade issues and the benefits of Fairtrade. This is done mainly through (a) Fairtrade Towns, particularly during (b) Fairtrade Fortnight each year.

a) Fairtrade Communities: Local voluntary groups work to get their town or city to fulfil four goals which qualify the town or city for Fairtrade Town or City status. The goals include official support by the town or city council and widespread local availability of Fairtrade certified products. Fairtrade Ireland organises an annual conference for representatives of Fairtrade Community groups.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' ANNUAL REPORT

for the financial year ended 31 December 2020

b) Fairtrade Fortnight has been Fairtrade Ireland's flagship awareness-raising initiative each year since 2002. Thirty nine events were organised during the Fortnight around the country and guests from different countries are invited to participate. In 2020 we invited a coffee farmer, Luis Miguel Garcia, from the Colombian coffee cooperative ANSERMA to visit and also a cocoa Deborah Osei-Mensah for the ASUNAFO cooperative in Ghana, but unfortunately Deborah's visa was refused.

Other ongoing education and support work is carried out with universities, schools and workplaces.

IFTN also supports international work through Fairtrade International and its members. In particular IFTN has been active over the last year, at Board and Management level, in supporting the adoption of a new global Fairtrade strategy for the next five years. which happened at the Fairtrade International General Assembly in October 2020.

## Structure, Governance and Management

### Structure

#### Structure

Irish Fair Trade Network (IFTN) is a non-governmental organisation established in 1992 and incorporated in Ireland as a company limited by guarantee and not having a share capital on 12 May 1994. It was granted charitable status for tax purposes by the Revenue Commissioners on 17 May 1995. It works to promote fair trading practices between Ireland and developing countries.

IFTN is a founder member of Fairtrade International FI e.V based in Germany, the organisation responsible for setting international Fairtrade standards. IFTN also works closely with FI's subsidiary FLO Cert, which is responsible for certifying adherence to these standards by producers and traders.

IFTN is supported by the main international development and human rights organisations in Ireland including ActionAid Ireland, Amnesty International (Irish Section), Christian Aid, Comhlámh, Concern, Friends of the Earth, Oxfam Ireland and Trócaire and by the Irish Congress of Trade Unions.

#### Governance Policies

The board has adopted a comprehensive policy governance manual, and compliance with these policies is systematically reviewed at board meetings. As well as monitoring compliance with its Governance policies, the Board also ensures that all policies are reviewed at least once a year. Specifically the Governance Manual sets out the responsibilities of the Trustees for compliance with relevant legislation; for monitoring the achievement of progress of Fairtrade in Ireland, and for the delegation of responsibilities to, and accountability from the Executive Director.

The IFTN is also now complying with the Charities Regulators (CRA) Code of Good governance is implementing Fairtrade International's' Governance Code.

### Management

#### Staff

The organisation had the following staff in 2020:

Executive Director - Peter Gaynor  
Project Manager- Melanie Drea  
Business Development Manager - Ciara Holland  
Project and Support Officer - Lucy Geraty

The organisation also engages the services of a book keeper and a financial manager on a contract for services basis.

#### Voluntary help and gifts in kind

IFTN is grateful to the hundreds of volunteers throughout Ireland who work to promote Fairtrade, especially through Fairtrade Town groups, during Fairtrade Fortnight and in other campaigns and educational work.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' ANNUAL REPORT

for the financial year ended 31 December 2020

## Review of Activities, Achievements and Performance

There was progress in Fairtrade activities in Ireland in 2020:

1. Fairtrade labelling: Fairtrade certified products are now widely available in shops, restaurants and cafes throughout Ireland and in all the main supermarkets. The range of products continues to grow, and includes coffee, tea, sugar, bananas, chocolate, cocoa, confectionery, cosmetics, biscuits, fresh and dried fruit, cut flowers, ice cream, nuts, spices, fruit juice, honey, jams, rice, wine, oils, cotton and gold.

2020 was an uncertain trading year due to COVID19 and evolving restrictions for businesses. As the year developed it was clear that significant losses would occur for coffee sales in particular as workplaces, colleges and hospitality outlets were closed for significant parts of the year. We estimate that coffee sales in 2020 were down over 35% compared to sales in 2019.

Food sales at retail were more buoyant, and Fairtrade banana and chocolate sales and income were not as badly affected banana sales down 4% and chocolate up about 12%.

Benefits to farmers and workers in the Global South

The Fairtrade system has two main economic instruments; a minimum price for most commodities and a Fairtrade premium or bonus which is paid on top of this. The Minimum price is intended to cover the cost of production and is a 'floor price' ie if the market prices go above the Fairtrade Minimum price the Fairtrade price also goes up. The premium payment is used for investment for the benefit of farmers and workers and the decisions about its use are made by either a General Assembly of small farmers, or by a Premium Committee of workers representatives.

The extra benefit to farmers and workers from the sales of Fairtrade products in Ireland in 2020 amounted to approximately €1,833,216. Most of this is going to the producers of coffee, bananas and cocoa products.

The Chairperson of the board of IFTN and Executive Director participated in the general assembly of Fairtrade International during 2020. The Chair also participated in a number of meetings of Members' Board Chairs during the year.

2. Public education and awareness-raising: The two main activities, Fairtrade Towns and Fairtrade Fortnight, continued to make progress.

Fairtrade Fortnight: Fairtrade Fortnight is the main annual awareness raising period for Fairtrade in Ireland. It is now part of the annual calendar for most of the companies and supporters that Fairtrade Ireland works with.

Fairtrade Towns: The total number of Fairtrade Towns and Cities was 50 by the end of the year.

3. Support for overseas activities:

IFTN continues to support Fairtrade's international work through financial support from licence fees earned. In 2020 36% of total licence fees were paid to Fairtrade International, and to support the work of the three Fairtrade producer networks in Africa; Asia, and Latin America and Caribbean.

Additionally, the Trustees of IFTN agreed to contribute €26,000 to the Fairtrade COVID19 Relief and Resilience Funds administered by the Producer Networks. They also agreed to make a once off donation of €10,000 to two cooperatives in Central America, COAGRICSAL in Honduras and SOPPEXCCA in Nicaragua, which were badly impacted by hurricane activity in November 2020. These support projects were administered by the CLAC, the Fairtrade producer support network in Latin America.

2020/2021 outlook

No physical meetings have happened since mid-February 2020 when the Government advised organisations to work remotely. The IFTN developed new ways of organising online webinars and workshops for Fairtrade Fortnight 2021 and more generally.

## Financial Review

Financial health

IFTN's work in Ireland is funded by licence fees paid by companies, based on their sales of products with the Fairtrade label. There are 13 licensees at the end of 2020 which was the same as in 2019, as well as dozens of international companies selling Fairtrade products in Ireland. Licence fees cover IFTN's operating costs. Expenses were reduced in 2020 and there was a once off payment of approximately €100,000 in late licence fee payments which taken together created a surplus of €22,012.

IFTN does not raise funds from the public: supporters support Fairtrade by buying Fairtrade certified products.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' ANNUAL REPORT

for the financial year ended 31 December 2020

## Financial Results

At the end of the financial year the company has assets of €742,244 (2019 - €683,728) and liabilities of €148,410 (2019 - €111,906). The net assets of the company have increased by €22,012.

## Financial Position

Investment policy

Where possible surplus cash balances are held in interest-bearing deposit accounts in Irish banks.

## Reserves Position and Policy

Reserves are required to smooth fluctuations in income and expenditure and to ensure that sufficient resources are available to meet all commitments. The Trustees have decided that a prudent level of unrestricted reserves is the equivalent to a maximum of two year's operating costs and this is in line with requirements from the Revenue Commissioners.

The level of reserves is monitored by the Trustees at board meetings and will be reviewed annually.

## Principal Risks and Uncertainties

The Trustees have identified, and regularly review through the organisation's governance cycle, the major risks to which the organisation is exposed. They are satisfied that effective systems exist to mitigate those risks, especially ensuring that controls exist over key financial systems, by monitoring reserve levels and by examining the operational and business risks faced by the organization on a quarterly and annual basis. The company maintains Trustees' and officers' liability insurance in respect of itself, its Trustees and officers.

Since COVID19 impacted on business in Ireland and across the world in early 2020, the Trustees have been reviewing policies and procedures recommended by the Government particularly in relation to Health and Safety. As per Government recommendations, staff are working from home and travel and external physical meetings have been cancelled. IFTN revised income and expenditure projections for 2020 and subsequent years. With the degree of uncertainty that exists due to this crisis, this monitoring is happening on an ongoing basis by the Trustees and management.

Fairtrade Ireland management participate in ongoing Fairtrade international reviews of the impacts from COVID, both for our partners in producing countries, and for key commodities relevant to us here in Ireland.

The food retail sector to date has not been negatively impacted generally by COVID19. There is the potential for different global supply chains to be interrupted in the coming period. To date there has been no significant supply issues in producing countries for our key commodities; coffee, cocoa and bananas. There has however been a significant impact on the out of home coffee business in Ireland and other countries. This has meant that many of our licensees have seen most of their commercial outlets closed for a significant period in both 2020 and into 2021.

The Board of Trustees decided in 2020, and based on best available estimates to apply for the temporary wage subsidy scheme for three members of staff. These monies have since been repaid to the Revenue Commissioners when it became clear that the impacts on organizational income would not be as big as originally estimated.

Income shown in 2020 includes a decrease of about €50,000 in licence fees for Fairtrade coffee sales due to business closures during COVID; there was an exceptional once off payment of arrears going back to 2018 for licence fees for chocolate sales, not reported at the time and amounting to approximately €100,000.

Whilst the Trustees are satisfied that there are cash reserves in place to deal with the immediate impacts of COVID19, they are reviewing all income and expenditure to help ensure financial sustainability.

As set out above, the Trustees acknowledge that there are very different market conditions due to COVID19 in 2020 compared to 2019. It is expected that the out of home coffee sector will continue to be worst affected, while the retail sector is more buoyant due to increased retail spending. These conditions are likely to remain for 2021 with significant improvements not expected until 2022.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' ANNUAL REPORT

for the financial year ended 31 December 2020

## Trustees and Secretary

The trustees who served throughout the financial year, except as noted, were as follows:

Alan Clayton  
Mark Cumming  
Tony Daly  
Kevin Jenkinson  
Darcy Lonergan  
Donna McFeely  
Yvonne O'Callaghan  
Rita O'Reilly (Resigned 22 May 2020)  
Roger Warburton

## Appointment of Trustees

IFTN is governed by a board of Trustees, which has overall responsibility for the policy and strategy of the organisation. The board currently has 8 members. The Trustees meet at least four times a year. With effect from 1 January 2010, each director can serve for a maximum of six years from that date. New Trustees are appointed to the board following nomination by existing Trustees. Following appointment they are offered induction training, which includes a review of documents and policies, and briefings from IFTN staff.

The secretaries who served during the financial year were;

Komsec Limited (Appointed 1 June 2020)  
Peter Gaynor (Resigned 1 June 2020)

## Health and Safety

The IFTN has complied with all the recent Government requirements re COVID19 and will work with Carmichael where the office is based on all issues to do with the re-opening of the office. The well-being of the company's employees is safeguarded through strict adherence to safety standards. The Safety, Health and Welfare at Work Act, 2005, imposes certain requirements on Trustees, managers and employees. The company has taken the necessary action to ensure compliance with the Act.

## Compliance with Sector-Wide Legislation and Standards

The company engages pro-actively with legislation, standards and codes which are developed for the sector. IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE subscribes to and is compliant with the following:

- The Companies Act 2014
- The Charities SORP (FRS 102)

## Post-Balance Sheet Events

There have been no significant events affecting the company since the financial year-end.

## Credit and Liquidity Risk

### Credit risk

The company manages its financial assets and liabilities to ensure it will continue as a going concern. The principal financial assets of the company are cash balances at bank, which represent the maximum exposure to credit risk in relation to financial assets. The principal financial liabilities of the authority are creditors and other payables. The credit risk within the company is primarily attributable to its cash at bank.

### Liquidity risk

The liquidity risk is managed by regular review of cash flow forecasts and regular monitoring of cash balances and short-term liquidity trends and the credit risk on liquid funds is mitigated by the spreading of deposits over a number of financial institutions.

The COVID19 crisis will have an ongoing impact on operating income in 2021 as it did in 2020. But this should again be limited to coffee sales and licence fees. The effect of the closure of the out of home coffee market continues to be particularly acute in Ireland with a loss of over 35% on coffee licence fees in 2020 when compared to 2019. Trading conditions in the out of home coffee sector continue to be challenged in 2021. The Trustees believe that there should be a significant recovery towards the end of 2021 and in 2022.

## Auditors

The auditors, KSI Faulkner Orr Ltd. have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' ANNUAL REPORT

for the financial year ended 31 December 2020

## Statement on Relevant Audit Information

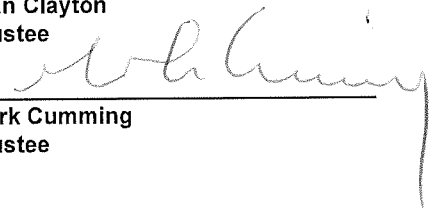
In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

## Accounting Records

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at Carmichael House, North Brunswick Street, Dublin 7.

Approved by the Board of Trustees on 16/6/2021 and signed on its behalf by:

  
\_\_\_\_\_  
Alan Clayton  
Trustee

  
\_\_\_\_\_  
Mark Cumming  
Trustee

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE TRUSTEES' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2020

The trustees, who are also directors of IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the trustees as the directors to prepare financial statements for each financial year. Under the law the trustees have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council. Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the net income or expenditure of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice: Accounting and Reporting by Charities (2015);
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

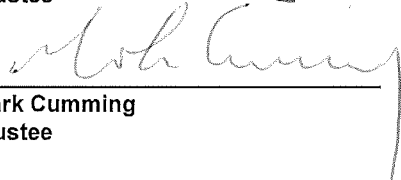
The trustees are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and net income or expenditure of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and the Trustees' Annual Report comply with Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Approved by the Board of Trustees on 16/6/2021 and signed on its behalf by:

  
\_\_\_\_\_  
Alan Clayton  
Trustee

  
\_\_\_\_\_  
Mark Cumming  
Trustee

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE**

### **Report on the audit of the financial statements**

#### **Opinion**

We have audited the company financial statements of IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE for the financial year ended 31 December 2020 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2020 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", as applied in accordance with the provisions of the Companies Act 2014 and having regard to the Charities SORP; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 4 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We do not believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an opinion

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other Information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2014**

In our opinion, based solely on the work undertaken in the course of the audit, we report that:

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. In our opinion the financial statements are in agreement with the accounting records.

Notwithstanding our disclaimer of an opinion on the financial statements:

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE**

### **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Trustees' Annual Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of trustees' remuneration and transactions required by sections 305 to 312 of the Act are not complied with by the company. We have nothing to report in this regard.

### **Respective responsibilities**

#### **Responsibilities of trustees for the financial statements**

As explained more fully in the Trustees' Responsibilities Statement, the trustees are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our responsibility is to conduct an audit of the company financial statements in accordance with ISAs (Ireland) and to issue an Auditor's Report, however, because of the matters described in the basis for disclaimer of opinion paragraph, we were not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on the financial statements.

#### **Further information regarding the scope of our responsibilities as auditor**

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## INDEPENDENT AUDITOR'S REPORT

### to the Members of IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

#### The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Emma Delaney**

for and on behalf of

**KSI FAULKNER ORR LTD.**

Behan House,

10 Lower Mount Street

Dublin 2

16 June 2014

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

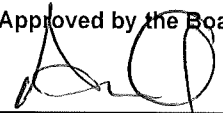
## STATEMENT OF FINANCIAL ACTIVITIES

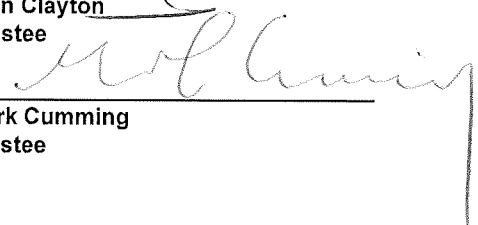
(Incorporating an Income and Expenditure Account)  
for the financial year ended 31 December 2020

	Notes	Unrestricted Funds 2020 €	Endowment Funds 2020 €	Total 2020 €	Unrestricted Funds 2019 €	Endowment Funds 2019 €	Total 2019 €
<b>Incoming Resources</b>							
Charitable activities							
Licence fees and resource sales	5.1	741,440	-	741,440	703,161	-	703,161
Investments	5.2	13	-	13	-	-	-
<b>Total incoming resources</b>		<b>741,453</b>	<b>-</b>	<b>741,453</b>	<b>703,161</b>	<b>-</b>	<b>703,161</b>
<b>Resources Expended</b>							
Charitable activities	6.1	693,441	26,000	719,441	673,339	-	673,339
<b>Net incoming/outgoing resources before transfers</b>		<b>48,012</b>	<b>(26,000)</b>	<b>22,012</b>	<b>29,822</b>	<b>-</b>	<b>29,822</b>
Gross transfers between funds		(66,000)	66,000	-	-	-	-
<b>Net movement in funds for the financial year</b>		<b>(17,988)</b>	<b>40,000</b>	<b>22,012</b>	<b>29,822</b>	<b>-</b>	<b>29,822</b>
<b>Reconciliation of funds</b>							
Balances brought forward at 1 January 2020	16	542,782	29,040	571,822	512,960	29,040	542,000
<b>Balances carried forward at 31 December 2020</b>		<b>524,794</b>	<b>69,040</b>	<b>593,834</b>	<b>542,782</b>	<b>29,040</b>	<b>571,822</b>

The Statement of Financial Activities includes all gains and losses recognised in the financial year. All income and expenditure relate to continuing activities.

Approved by the Board of Trustees on 16/6/2021 and signed on its behalf by:

  
Alan Clayton  
Trustee

  
Mark Cumming  
Trustee

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

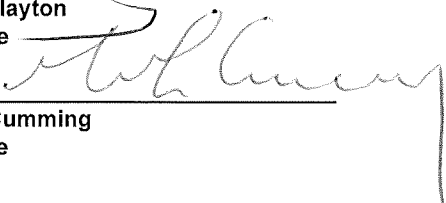
## BALANCE SHEET

as at 31 December 2020

	Notes	2020 €	2019 €
<b>Fixed Assets</b>			
Tangible assets	11	2,526	-
<b>Current Assets</b>			
Debtors	12	349,957	318,957
Cash at bank and in hand		389,761	364,771
		739,718	683,728
Creditors: Amounts falling due within one year	13	(148,410)	(111,906)
<b>Net Current Assets</b>		591,308	571,822
<b>Total Assets less Current Liabilities</b>		593,834	571,822
<b>Funds</b>			
Endowment funds		69,040	29,040
<b>Income funds:</b>	15		
General fund (unrestricted)		524,794	542,782
<b>Total funds</b>	16	593,834	571,822

Approved by the Board of Trustees on 16/6/2021 and signed on its behalf by:

  
 Alan Clayton  
 Trustee

  
 Mark Cumming  
 Trustee

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

## STATEMENT OF CASH FLOWS

for the financial year ended 31 December 2020

	Notes	2020 €	2019 €
<b>Cash flows from operating activities</b>			
Net movement in funds		22,012	29,822
Movement in endowments net of amounts converted into income		40,000	-
Adjustments for:			
Depreciation		631	143
		<u>(17,357)</u>	<u>29,965</u>
Movements in working capital:			
Movement in debtors		(31,000)	83,949
Movement in creditors		36,504	(57,347)
		<u>(11,853)</u>	<u>56,567</u>
<b>Cash flows from investing activities</b>			
Payments to acquire tangible assets		(3,157)	-
Movement in endowments net of amounts converted into income		40,000	-
<b>Net increase in cash and cash equivalents</b>		<b>24,990</b>	<b>56,567</b>
<b>Cash and cash equivalents at 1 January 2020</b>		<b>364,771</b>	<b>308,204</b>
<b>Cash and cash equivalents at 31 December 2020</b>	<b>19</b>	<b>389,761</b>	<b>364,771</b>

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2020

### 1. GENERAL INFORMATION

IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the company is Carmichael House, North Brunswick Street, Dublin 7 which is also the principal place of business of the company. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### **Basis of preparation**

Irish Fair Trade Network Company Limited by Guarantee is a company incorporated in Ireland under the Companies Act 2014. The address of the registered office is given on page 3. The nature of the company's operations and its principal activities are set out in the directors' report on pages 4 to 7.

In order to provide information relevant to understanding the stewardship of the directors and the performance and financial position of the charity, Irish Fair Trade Network Company Limited by Guarantee has prepared its financial statements in accordance with the format provided for in the Statement of Recommended Practice (SORP) for charities (2015) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)' as published by the Charity Commission for England and Wales. In particular Irish Fair Trade Network Company Limited by Guarantee reports its performance for the financial year in the format of the SORP's Statement of Financial Activities (SOFA).

The functional currency of Irish Fair Trade Network Company Limited by Guarantee is considered to be euro because that is the currency of the primary economic environment in which the company operates.

#### **Statement of compliance**

The financial statements of the company for the financial year ended 31 December 2020 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

#### **Fund accounting**

The following are the categories of funds maintained:

#### **Restricted funds**

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### **Unrestricted funds**

At its discretion and/or with the agreement of the original donors of the funds, the company may set aside funds for specific purposes which would otherwise form part of the unrestricted funds of the company.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

### Incoming Resources

(i) Income from donations and miscellaneous income are recognised when received.

(ii) Grant income is recognised when the organisation is legally entitled to it, receipt is probable and the amount involved can be measured with sufficient reliability.

(iii) Interest income is recognised on a receivable basis.

(iv) Licence fee income is recognised on a receivable basis.

(v) Income from the sale of promotional or educational resources is included on a receivable basis.

(vi) The value of volunteer time is not included in the financial statements. Gifts in kind are deemed non-material and are not included in the financial statements.

### Donations and miscellaneous income

IFTN receives unsolicited donations from supporters and the public from time to time.

### Income from charitable activities

Total licence fees on Fairtrade certified products sold in Ireland amounted to €741,198 (€702,602 in 2019). IFTN receives licence fees from Irish-based businesses selling Fairtrade certified products. It also receives licence fees from members of Fairtrade International in other countries relating to sales of products by their licensees in Ireland. These fees cover the cost of monitoring and auditing to ensure compliance with Fairtrade standards and contribute to the cost of public education and awareness-raising work. Product certification in Ireland is managed by IFTN, while producer certification is the responsibility of FLO Cert, which receives a proportion of IFTN's licence fee income to pay for this activity.

### Income from trading activities

To help promote Fairtrade, IFTN sells a range of promotional and educational materials. These items are sold at a price that covers the cost of production and processing.

### Investments

This is interest received and receivable on cash deposits in Irish banks. The organisation holds no other investments.

### Resources Expended

Expenditure is analysed between raising funds and charitable activities. The cost of each activity has been separately accumulated and disclosed. Expenditure is recognised in the period to which it relates and includes attributable VAT which cannot be recovered. Expenditure incurred but unpaid at the balance sheet date is included in accruals or other creditors.

#### (i) Raising funds

Staff time is the only cost involved in generating funds which is allocated based on percentage of time spent.

#### (ii) Charitable activities

Most costs are directly attributable to specific activities. Staff costs are apportioned on the basis of staff time spent on each activity; other costs which cannot be allocated directly to one activity (support costs) are allocated to activities in proportion to the estimated benefits received.

### Expenditure on trading activities

This is the cost of raising both restricted and unrestricted income. It is not shown separately but is included in the staff costs for each activity.

### Going Concern

The company's forecasts and projections, taking account of reasonable possible changes in performance, show that the company will be able to operate within the level of its current cash and investment resources. The Board have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements. Accordingly, these financial statements do not include any adjustments to the carrying amount and classification of assets and liabilities that may arise if the company was unable to continue as a going concern.

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment - 20% Straight line

Assets are included where the net cost price is €500 or more.

### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the company from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

### Taxation and deferred taxation

No current or deferred taxation arises as the company has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

As a result of the company's charitable tax status, no charge to corporation tax arises under the provision of Section 207 of the Taxes Consolidation Act, 1997.

### Foreign currencies

Transactions in foreign currency are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the balance sheet date. All exchange differences are taken to the Statement of Financial Activities (SOFA).

### Pensions

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. Annual contributions payable to the company's pension scheme are charged to the income and expenditure account in the period to which they relate to.

## 3. SIGNIFICANT ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the company's accounting policies, which are described in note 1, the directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Critical judgements and estimates in applying the Company's accounting policies

The following are the critical judgements and estimates that the directors have made in the process of applying the company's accounting policies and that have the most significant effect on the amounts recognised in the financial statements.

#### Recoverability of debtors

The directors make an assessment at the end of each financial year of whether there is objective evidence that a debtor is recoverable. When assessing recoverability of debtors and other amounts receivable, the directors consider factors including the age profile of outstanding amounts receivable, recent correspondence and historical experience in cash collectors from debtors.

#### Rates of depreciation

The annual depreciation on tangible fixed assets is sensitive to changes in the estimated useful lives of the assets. The useful economic lives are reviewed annually. They are amended when necessary to reflect current estimates, based on economic utilisation, technological advancements and the physical condition of the assets.

**IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

**4. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES**

In common with many other charitable companies of our size and nature, we use our auditors to assist with the preparation of the financial statements.

**5. INCOME**

<b>5.1 CHARITABLE ACTIVITIES</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>
Licence fee	741,198	-	741,198	702,602
Resources sales	242	-	242	559
	<u>741,440</u>	<u>-</u>	<u>741,440</u>	<u>703,161</u>

Included in Licence fee income is a once off payment of €102,700 in late Licence fees.

<b>5.2 INVESTMENTS</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>
Deposit Interest	13	-	13	-
	<u>13</u>	<u>-</u>	<u>13</u>	<u>-</u>

**6. EXPENDITURE**

<b>6.1 CHARITABLE ACTIVITIES</b>	<b>Direct Costs</b>	<b>Other Costs</b>	<b>Support Costs</b>	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>
Fairtrade Labelling	-	27,684	510,933	538,617	524,749
Public education and awareness	-	-	131,195	131,195	107,470
International Work	-	-	-	-	9,479
Governance and administration	-	-	49,629	49,629	31,641
	<u>-</u>	<u>27,684</u>	<u>691,757</u>	<u>719,441</u>	<u>673,339</u>

**IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

6.2 SUPPORT COSTS	Charitable Activities €	2020 €	2019 €
Staff costs	271,802	271,802	278,263
Resources	10,026	10,026	23,464
Staff and board expenses	14,910	14,910	5,489
Workshops and events	23,709	23,709	23,634
Communications	17,001	17,001	13,875
Office expenses and repairs	1,374	1,374	1,447
Rent, rates, light and heat	12,594	12,594	14,209
Consultancy	32,561	32,561	28,105
Licence monitoring fees	2,014	2,014	5,274
Travel and subsistence	3,389	3,389	5,473
Media and market research	9,424	9,424	3,709
System wide projects	27,461	27,461	19,932
Miscellaneous	2,727	2,727	(301)
Depreciation	631	631	143
Insurance	3,619	3,619	2,295
Legal fees	200	200	2,522
Accountancy fees	6,000	6,000	8,100
Audit fees	3,000	3,000	3,481
FLO subscriptions and fees	249,315	249,315	231,483
	<u>691,757</u>	<u>691,757</u>	<u>670,597</u>

**7. ANALYSIS OF SUPPORT COSTS**

	Basis of Apportionment	2020 €	2019 €
Staff costs		271,802	278,263
Resources		10,026	23,464
Staff and board expenses	Governance	14,910	5,489
Workshops and events		23,709	23,634
Communications		17,001	13,875
Office expenses and repairs		1,374	1,447
Rent, rates, light and heat		12,594	14,209
Consultancy		32,561	28,105
Licence monitoring fees		2,014	5,274
Travel and subsistence		3,389	5,473
Media and market research		9,424	3,709
System wide projects		27,461	19,932
Miscellaneous		2,727	(301)
Depreciation	Governance	631	143
Insurance	Governance	3,619	2,295
Legal fees	Governance	200	2,522
Accountancy fees	Governance	6,000	8,100
Audit fees	Governance	3,000	3,481
FLO subscriptions and fees		249,315	231,483
		<u>691,757</u>	<u>670,597</u>

**8. NET INCOMING RESOURCES**

	2020 €	2019 €
<b>Net Incoming Resources are stated after charging/(crediting):</b>		
Depreciation of tangible assets	631	143
(Surplus) on foreign currencies	-	(1,855)
	<u>631</u>	<u>(1,712)</u>

**IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

**9. EMPLOYEES AND REMUNERATION**

The staff costs comprise:	<b>2020</b>	2019
	€	€
Wages and salaries	<b>216,907</b>	224,224
Social security costs	<b>20,394</b>	24,494
Pension costs	<b>34,501</b>	29,545
	<u><b>271,802</b></u>	<u>278,263</u>

**10. EMPLOYEE SALARY**

One employee received an employee salary between €70,000 - €80,000 for the reporting period. The amount received was €73,475 (2019: €75,252)

No director received remuneration during the current financial year (2019: €Nil).

**11. TANGIBLE FIXED ASSETS**

	Fixtures, fittings and equipment €	Total €
<b>Cost</b>		
At 1 January 2020	1,822	1,822
Additions	3,157	3,157
	<u>4,979</u>	<u>4,979</u>
At 31 December 2020		
<b>Depreciation</b>		
At 1 January 2020	1,822	1,822
Charge for the financial year	631	631
	<u>2,453</u>	<u>2,453</u>
At 31 December 2020		
<b>Net book value</b>		
At 31 December 2020	<u><b>2,526</b></u>	<u><b>2,526</b></u>

**12. DEBTORS**

	<b>2020</b>	2019
	€	€
Trade debtors	<b>236,314</b>	151,141
Prepayments	<b>621</b>	8,377
Accrued Income	<b>113,022</b>	159,439
	<u><b>349,957</b></u>	<u>318,957</u>

**13. CREDITORS**

<b>Amounts falling due within one year</b>	<b>2020</b>	2019
	€	€
Trade creditors	<b>37,669</b>	54,766
Taxation and social security costs	<b>19,791</b>	33,283
Other creditors	<b>3,670</b>	8,491
Accruals	<b>87,280</b>	15,366
	<u><b>148,410</b></u>	<u>111,906</u>

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

### 14. PENSION COSTS - DEFINED CONTRIBUTION

The company does not operate a pension scheme. Instead, it makes contributions to PRSAs for employees. The assets of the PRSAs are held separately from those of the company, in externally managed funds. The pension costs charged in the financial statements represent the contribution payable by the company during the financial year.

The pension expense for the financial year amounted to €34,501 (2019: €29,545). The amount payable at the financial year-end was €7,661 (2019: €2,485).

### 15. RESERVES

	2020 €	2019 €
At 1 January 2020	571,822	542,000
Surplus for the financial year	22,012	29,822
	<u>593,834</u>	<u>571,822</u>
At 31 December 2020	<u>593,834</u>	<u>571,822</u>

### 16. FUNDS

#### 16.1 RECONCILIATION OF MOVEMENT IN FUNDS

	Unrestricted Funds €	Endowment Funds €	Total Funds €
At 1 January 2019	512,960	29,040	542,000
Movement during the financial year	29,822	-	29,822
	<u>542,782</u>	<u>29,040</u>	<u>571,822</u>
At 31 December 2019	542,782	29,040	571,822
Movement during the financial year	(17,988)	40,000	22,012
	<u>524,794</u>	<u>69,040</u>	<u>593,834</u>
At 31 December 2020	<u>524,794</u>	<u>69,040</u>	<u>593,834</u>

#### 16.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 January 2020 €	Income €	Expenditure €	Transfers between funds €	Balance 31 December 2020 €
<b>Endowment funds</b>					
Support for 100% Fairtrade brands	29,040	-	26,000	66,000	69,040
	<u>29,040</u>	<u>-</u>	<u>26,000</u>	<u>66,000</u>	<u>69,040</u>
<b>Unrestricted funds</b>					
Charitable Activities	542,782	741,453	693,441	(66,000)	524,794
	<u>542,782</u>	<u>741,453</u>	<u>693,441</u>	<u>(66,000)</u>	<u>524,794</u>
<b>Total funds</b>	<u>571,822</u>	<u>741,453</u>	<u>719,441</u>	<u>-</u>	<u>593,834</u>

#### 16.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use €	Current assets €	Current liabilities €	Total €
Unrestricted general funds	2,526	739,718	(148,410)	593,834
	<u>2,526</u>	<u>739,718</u>	<u>(148,410)</u>	<u>593,834</u>

# IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

### 17. STATUS

The company is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding € 1.

The company is prohibited by its Memorandum of Association from distributing any of its reserves by way of a dividend or otherwise to its members.

### 18. RELATED PARTY TRANSACTIONS

There were no related party transactions in the financial year.

### 19. CASH AND CASH EQUIVALENTS

	2020	2019
	€	€
Cash and bank balances	381,255	356,265
Cash equivalents	8,506	8,506
	<u>389,761</u>	<u>364,771</u>

### 20. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the financial year-end.

### 21. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the Board of Trustees on  
16/01/2021

IRISH FAIR TRADE NETWORK COMPANY LIMITED BY GUARANTEE

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020

NOT COVERED BY THE REPORT OF THE AUDITORS

Irish Fair Trade Network Company Limited by  
Guarantee  
APPENDIX  
for the year ended 31 December 2020

					2020	2019
	Public education and awareness	Fairtrade labelling	Governance	International Work	TOTAL	TOTAL
	€	€	€	€	€	€
<b>Income</b>						
Other grants and income						
Fairtrade Foundation UK	-	-	-	-	-	-
Other NGOs & Donations		-			-	-
<b>Licence Income</b>						
ATCB licence fee income	127,728	279,474	49,126	-	456,328	492,309
Prior year ATCB licence fee income		186,626	-	-	186,626	42,685
FSI licence fee income	-	91,619	-	-	91,619	168,592
Prior year FSI licence fee income	-	6,625	-	-	6,625	984
<b>Resources sales</b>	242	-	-	-	242	559
<b>Bank Interest</b>	13	-	-	-	13	-
<b>Total income</b>	<b>127,983</b>	<b>564,344</b>	<b>49,126</b>	<b>-</b>	<b>741,453</b>	<b>703,161</b>
<b>Expenditure</b>						
Grants to other organisations	-	27,684	-	-	27,684	2,742
Resources	10,026	-	-	-	10,026	23,464
Staff costs	86,581	158,388	26,833	-	271,802	278,263
Staff and board training and expenses	4,970	9,487	4,970	-	19,427	5,489
Workshops and events	9,596	9,596	-	-	19,192	23,634
Communications	6,561	10,440	-	-	17,001	13,875
FLO subscriptions and fees	-	249,315	-	-	249,315	231,482
Insurance	-	-	3,619	-	3,619	2,295
Legal fees	-	-	200	-	200	2,522
Accountancy fees	-	-	6,000	-	6,000	8,100
Audit fees	-	-	3,000	-	3,000	3,481
Consultancy	-	31,789	772	-	32,561	28,104
Licensee monitoring fees	-	2,014	-	-	2,014	5,274
Bad debt	-	-	-	-	-	-
Travel and subsistence	1,545	1,844	-	-	3,389	5,475
Office expenses and repairs	563	563	248	-	1,374	1,447
Rent, rates, light and heat	4,408	7,556	630	-	12,594	14,209
Media and market research	4,712	4,712	-	-	9,424	3,709
System wide projects	2,233	25,228	-	-	27,461	19,932
Miscellaneous	-	-	2,727	-	2,727	301
Depreciation	-	-	631	-	631	143
Disposal of fixed assets	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-
<b>Total expense</b>	<b>131,195</b>	<b>538,616</b>	<b>49,630</b>	<b>-</b>	<b>719,441</b>	<b>673,339</b>
<b>Surplus/(Deficit) for the period</b>	<b>- 3,212</b>	<b>25,728</b>	<b>- 504</b>	<b>-</b>	<b>22,012</b>	<b>29,822</b>

The supplementary information does not form part of the audited financial statements