

COSP template: Full Version

General informaton

A) Contact information

To be filled out by SPO/HLO

Person filling in this form	Date form filled out	
	Name	
	Email	
	Telephone number	

B) Fairtrade Certified Producers' Information

To be filled out by SPO/HLO

Name of Fairtrade Producer	
FLOID	
Country	
Last step as undertaken in the marketing chain	

C) Product information

To be filled out by SPO/HLO

Crop information (name, origin)	
Agricultural period	
Market of the product	
Conventional or organic	
Unit of measurement for product	(kg, tonnes, other)
Unit of measurement for land size	(acre, hectare, other)
Currency	

COSP data

D) Cost at farm-level

To be filled out by SPO/HLO

Product description product at farm gate	
Average yield at farm gate	In unit of measurement for product indicated in C
Average farm size	In unit of measurement for land size indicated in C

To be filled out by SPO/HLO To be filled out by SPO/HLO

1. Cost of establishment				Cost incurred by (farmer/management)	Fairtrade Standard for Small-scale Producer Organisations (03.04.2019_v2.5)	Fairtrade Standard for Cocoa (13.12.2022_v2.0)	Fairtrade Standard for Coffee (15.07.2021_v2.4)	Fairtrade Standard for Fresh Fruit (01.04.2018_v2.5)
	Examples of cost-items (non-exhaustive)	Cost per unit of land size	Cost per unit weight					
1.1 Land costs	Land rental costs, land tenure costs, land sharecropping costs							
1.2 Labor costs	Family labor, hired labor							
1.3 Inputs and services	Tools, protective equipment, planting material, agro-chemicals, other resources.							
1.4 Capital and investments	Investments in systems and facilities needed for production							
1.5 Other costs related to establishment	Other preproduction costs							
<b>Total cost of establishment</b>	<i>Sum of 1.1, 1.2, 1.3, 1.4, 1.5</i>							
2. Cost of field operations				Cost incurred by (farmer/management)	Fairtrade Standard for Small-scale Producer Organisations (03.04.2019_v2.5)	Fairtrade Standard for Cocoa (13.12.2022_v2.0)	Fairtrade Standard for Coffee (15.07.2021_v2.4)	Fairtrade Standard for Fresh Fruit (01.04.2018_v2.5)
	Examples of cost-items (non-exhaustive)	Cost per unit of land size	Cost per unit weight					
2.1 Weed management	2.1.1 Labor	Family labor, hired labor related to weed management			Related to requirements: - Minimizing use of herbicide ( 3.2.19) - Labor conditions (3.3.18, 3.3.19, 3.3.23)			Relates to requirements: - Environmental protection (3.1.1)
	2.1.2 Inputs and services	Herbicides, fungicides, tools, other inputs						
	2.1.3 Capital and Investments	Machinery used for weed management						
2.2 Irrigation	2.2.1 Labor	Family labor, hired labor related to irrigation			Related to requirements: - Soil and Water (3.2.27) - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	2.2.2 Inputs and services	Water, energy, other resources						
	2.2.3 Capital and Investments	Investment in irrigation system						
2.3 Mulching	2.3.1 Labor	Family labor, hired labor related to mulching			Related to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	2.3.2 Inputs and services	Water, energy, other resources						
	2.3.3 Capital and Investments	Any capital goods or investment related to mulching, if applicable.						

2.4 Fertilizing	2.4.1	Labor	Family labor, hired labor related to fertilizing				Relates to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	2.4.2	Inputs and services	(Organic) fertilizer, compost, energy, other resources							
	2.4.3	Capital and investments	Any capital goods or investment related to fertilizing, if applicable.							
2.5 Pruning	2.5.1	Labor	Family labor, hired labor related to pruning				Relates to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	2.5.2	Inputs and services	Tools (shears, saws, pruners), other resources needed for pruning							
	2.5.3	Capital and investments	Any capital goods or investment related to pruning, if applicable.							
2.6 Pest and disease control	2.6.1	Labor	Family labor, hired labor related to pest and disease control				Related to requirements: - Pest management and hazardous materials use (3.2.3, 3.2.7, 3.2.8, 3.2.11, 3.2.14) - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	2.6.2	Inputs and services	PPE materials, sprayer, other resources				Related to requirements: - Pest management and hazardous materials use (3.2.3, 3.2.7, 3.2.12, 3.2.13) - Labor conditions (3.3.34)			
	2.6.3	Capital and investments	Any capital goods or investment related to pest and disease control, if applicable.				Related to requirements: - Pest management and hazardous materials use (3.2.10)			
2.7 Shade management, agroforestry, conservation practices	2.7.1	Labor	Family labor, hired labor related to shade management and agroforestry				Related to requirements: - Soil and water (3.2.23) - Biodiversity (3.2.33) - Labor conditions (3.3.18, 3.3.19, 3.3.23)	Relates to requirements: - Environment development (3.1.3)		
	2.7.2	Inputs and services	Planting material, tools, other resources							
	2.7.3	Capital and investments	Any capital goods or investment related to shade management, agroforestry, conservation practices, if applicable.							
2.8 Other costs relating to field operations	2.8.1	Other costs	Crop insurance, time investment for training, data collection and GA, repairment costs after a climate event							
Total cost of field operations		Sum of 2.1, 2.2., 2.3, 2.4, 2.5, 2.6, 2.7, 2.8								
<b>3. Cost of harvest and post-harvest operations</b>							Fairtrade Standard for Small-scale Producer Organizations (03.04.2019_v2.5)	Fairtrade Standard for Cocoa (13.12.2022_v.2.0)	Fairtrade Standard for Coffee (15.07.2021_v.2.4)	Fairtrade Standard for Fresh Fruit (01.04.2018_v2.5)
		Examples of cost-items (non-exhaustive)		Cost per unit of land size	Cost per unit weight	Cost incurred by (farmer/management)				
3.1 Harvest activities	3.1.1	Labor	Family labor, hired labor related to harvest operations				Relates to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	3.1.2	Inputs and services	Energy, fuel and other resources							
	3.1.3	Capital and investments	Machinery used for harvesting, if applicable							
3.2 Post-harvest activities	3.2.1	Labor	Family labor, hired labor related to post-harvest operations				Relates to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
	3.2.2	Inputs and services	Energy, fuel, other resources							
	3.2.3	Capital and investments	Vehicles, machinery, storage facilities							
3.3 Other costs relating to harvest and post-harvest operations	3.3	Other costs	Transportation costs, logistics costs							
Total cost of harvest and post-harvest operations		Sum of 3.1, 3.2, 3.3								
<b>E) Cost at central structure of SPO/HLO</b>				To be filled out by SPO/HLO	To be filled out by SPO/HLO					
<b>4. Cost of transformation and/or packaging</b>							Fairtrade Standard for Small-scale Producer Organizations (03.04.2019_v2.5)	Fairtrade Standard for Cocoa (13.12.2022_v.2.0)	Fairtrade Standard for Coffee (15.07.2021_v.2.4)	Fairtrade Standard for Fresh Fruit (01.04.2018_v2.5)
		Examples of cost-items (non-exhaustive)		Cost per unit of land size	Cost per unit weight	Cost incurred by (farmer/management)				
4.1 Labor		Labor required for transformation and packaging of product					Relates to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
4.2 Inputs and services		Baskets, tarpaulins, trays/mets, pallets, sacks, bags, other materials								
4.3 Capital and investments		Thermometers, PH meters, refracto meters, moisture meters, knives, weight scales, other tools								
4.4 Other cost		Water, energy, other resources								
Total cost of transformation and/or packaging		Sum of 4.1, 4.2, 4.3, 4.4								
<b>5. Cost of product preparation and/or packaging</b>							Fairtrade Standard for Small-scale Producer Organizations (03.04.2019_v2.5)	Fairtrade Standard for Cocoa (13.12.2022_v.2.0)	Fairtrade Standard for Coffee (15.07.2021_v.2.4)	Fairtrade Standard for Fresh Fruit (01.04.2018_v2.5)
		Examples of cost-items (non-exhaustive)		Cost per unit of land size	Cost per unit weight	Cost incurred by (farmer/management)				
5.1 Labor		Labor required for processing and packaging					Relates to requirements: - Labor conditions (3.3.18, 3.3.19, 3.3.23)			
5.2 Inputs and services		Water, electricity, fuel, and other tools and materials for processing and packaging								
5.3 Capital and investments		Establishment and maintenance processing/packaging plant, processing machinery, fermentation facilities, storage facilities								
5.4 Other cost		Other costs related to product preparation and/or packaging								
Total cost of product preparation and/or packaging		Sum of 5.1, 5.2, 5.3, 5.4								
<b>6. Cost of central structure activities</b>							Fairtrade Standard for Small-scale Producer Organizations (03.04.2019_v2.5)	Fairtrade Standard for Cocoa (13.12.2022_v.2.0)	Fairtrade Standard for Coffee (15.07.2021_v.2.4)	Fairtrade Standard for Fresh Fruit (01.04.2018_v2.5)
		Examples of cost-items (non-exhaustive)		Cost per unit of land size	Cost per unit weight	Cost incurred by (farmer/management)				
6.1 Operational costs	6.1.1	Labor	Labor required for administration and record keeping sourcing, processing, sales, accounting, production of members.				Relates to requirements: - Trade (2.1.1-2.1.7) - Labor conditions (3.3.18, 3.3.19, 3.3.23) - Democracy, Participation and Transparency (4.2.1 - 4.2.14)	Related to requirements: - Trade (2.1.1-2.1.12) - Management systems (3.1-3.1.6) - Contracts (4.1 - 4.1.4) - Pricing (4.2.1-4.2.6) - Payment terms (4.3.1 - 4.3.3) - Fairtrade Payment tracking (4.3.4 - 4.3.6) - Sourcing plans (4.5.1 - 4.5.3)	Relates to requirements: - Trade (2.1.1 - 2.2.9)	
	6.1.2	Materials and equipment	Office equipment, costs of internet phones, electricity							
	6.1.3	Capital and investments	Office buildings and other facilities							

6.2 Certification and compliance costs	6.2.1	Labor	Labor required for organizing General Assembly, monitoring of compliance and performance of members, risk-assessment of non-compliance, implementation and management of Internal Management System for monitoring of compliance with FT Standard.				Relates to requirements: - General requirements (1.1.1 - 1.1.6) - Management of Production Practices (3.1.1 - 3.1.6) - Environmental management (3.2.1)	Related to requirements: - General requirements (1.1.1) - Compliance management (3.1.7 - 3.1.8)	Relates to requirements - General requirements (1.1.1)	
	6.2.2	Other costs	Fees, licences fees, other costs relating to certification							
6.3 Technical support agricultural practices	6.3.1	Labor	Technical staff (Training of members on pest management, handling of hazardous materials, PPE use, agricultural practices, nursery activities)				Relates to requirements: - Pest management and hazardous materials use (3.2.2 - 3.2.19) - Soil and water (3.2.21-3.2.29) - Biodiversity (3.2.30 - 3.2.37) - Waste (3.2.38 - 3.2.40) - Genetically Modified Organisms (GMO) (3.2.41)		Relates to requirements: - Environment development (3.1.3)	
	6.3.2	Inputs and services	PPE materials, hazardous material containers						Relates to requirements: - Environmental protection (3.1.1)	
	6.3.3	Capital and investments	Central storage infrastructure, other facilities related to production processes							
	6.3.4	Other costs technical support agricultural practices	Other costs relating to technical support							
6.4 Human rights and environmental due diligence	6.4.1	Labor	Risk assessment (living income assessment, deforestation assessment), implementation and management grievance system, development policies and procedures, data collection, development of improvement plans, record keeping				Relates to requirements: - Management of Production Practices (3.1.2, 3.1.3) - Soil and Water (3.2.20) - Biodiversity (3.2.30 - 3.2.37) - Climate adaptation and mitigation (3.2.42-3.2.44) - Labor conditions (3.3.1 - 3.3.36) - Non-discrimination (4.3.1 - 4.3.5)	Related to requirements: - Human Rights and Environmental Due Diligence (3.2 - 3.2.7) - Deforestation Prevention and Environmental Development (3.4.1-3.4.8) - Living income (3.5.1 - 3.5.7)	Relates to requirements: - Environment development (3.1.1, 3.1.2) - Labor conditions (3.2.1 - 3.2.3)	
	6.4.2	Other costs	Remediation costs, equipment required for geolocation data collection							
6.5 Business and development	6.5.1	Labor	Labor required for the development of Fairtrade Development Plan, organisation of GA, reporting on Fairtrade Premium							
	6.5.2	Other costs	Other costs relating to business and development and payment of FP				Relates to requirements: - Business and development (4.1.1 - 4.1.15)	Related to requirements: - Premium planning and reporting (4.6.1 - 4.6.2)	Relates to requirements: - Business and development (4.1.1 - 4.6.1)	
6.6 Other costs of central structure			Other costs incurred at central structure level							
Total cost of central structure activities				Sum of 6.1, 6.2, 6.3, 6.4, 6.5, 6.6						

To be filled out by SPO/HLO

	Product description product for export		
	Volume sold at SPO/HLO level		

7. Cost of export				
	Examples of cost-items (non-exhaustive)	Cost per unit of land size	Cost per unit weight	
7.1	Transport costs	Cost of transport (ground, sea, rail or air)		
7.2	Insurance costs	Export insurance costs		
7.3	Taxes, terminal and commission fees	Taxes and fees required for export		
7.4	Other export costs	Other cost related to export; handling costs, quality assurance, storage, product loss		
Total cost of export		Sum of 7.1,7.2,7.3,7.4		

Business Margin, in percent (if applicable)			
Total at EX Works	Total of 1, 2, 3, 4, 5, 6		
Total at FOB level	Total of 1, 2, 3, 4, 5, 6, 7		

# COSP template: Light Version

## General informaton

### A) Contact information

To be filled out by SPO/HLO

Person filling in this form	Date form filled out	
	Name	
	Email	
	Telephone number	

### B) Fairtrade Certified Producers' Information

To be filled out by SPO/HLO

Name of Fairtrade Producer	
FLOID	
Country	
Last step as undertaken in the marketing chain	

### C) Product information

To be filled out by SPO/HLO

Crop information (name, origin)	
Agricultural period	
Market of the product	
Conventional or organic	
Unit of measurement for product	(kg, tonnes, other)
Unit of measurement for land size	(acre, hectare, other)
Currency	

## COSP data

### D) Cost at farm-level

To be filled out by SPO/HLO

To be filled out by SPO/HLO

	Examples of cost-items (non-exhaustive)	Cost per unit of land size	Cost per unit weight
1.1 Labor	Cost of all family labor and hired labor required for farm-level operations		
1.2 Inputs, materials, tools, resources	Cost of all inputs, materials, tools and other resources used for farm-level operations		
1.3 Capital and infrastructure	Investments in machinery and facilities needed for production		

1.4 Other costs	<i>Other costs incurred at farm-level</i>		
<b>1. Total cost at farm-level</b>	<i>Sum of 1.1, 1.2, 1.3, 1.4, 1.5</i>		

**E) Cost at central structure of SPO/HLO**

*To be filled out by SPO/HLO*

*To be filled out by SPO/HLO*

Examples of cost-items (non-exhaustive)		Cost per unit of land size	Cost per unit weight
2.1 Labor	<i>Cost of labor at central structure level, yearly costs for staff salaries</i>		
2.2 Inputs, materials, tools, resources	<i>Cost of all inputs, materials, tools and other resources used for central structure level operations</i>		
2.3 Capital and investments	<i>Investments made by central structure for machinery and facilities needed for production and operations</i>		
2.4 Certification and compliance costs	<i>Costs related to certification such as fees and licences</i>		
2.5 Export costs	<i>Costs related to export of the product</i>		
2.6 Other costs	<i>Other costs incurred at central structure level</i>		
<b>2. Total cost at central structure level</b>	<i>Sum of 2.1, 2.2, 2.3, 2.4, 2.5, 2.6</i>		

<b>Total at EX Works</b>	<i>Sum of 1 and 2 minus 2.5 (Export costs)</i>		
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<b>Total at FOB level</b>	<i>Sum of 1 and 2</i>		
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