



FAIRTRADE LABELLING ORGANIZATIONS
INTERNATIONAL



Netherlands

Development

Organisation

Fairtrade Labelling Organizations (FLO) International is the leading Fairtrade standard setting and certification body. It regularly inspects and certifies about 508 producer organizations in more than 60 countries in Africa, Asia and Latin America. It permits nearly 1,5 million producers, workers and their dependents in more than 60 developing countries to benefit from labelled Fairtrade.

SNV is an independent organisation registered under Dutch law, dedicated to a society where all people enjoy the freedom to pursue their own sustainable development. SNV operates in more than 30 countries worldwide.

Together, SNV and FLO International are looking to appoint a Liaison Officer. The liaison officer will be employed by FLO International.

The Producer Business Unit of FLO International e.V. is looking to contract a

**Liaison Officer for Mali
(Sub-region to be defined)**

Liaison Officer Terms of Reference

Function

To act as the regionally based liaison person between the Producer Business Unit (PBU) and FLO certified producers, potential FLO producer partners, and Fairtrade stakeholders and partners, in Mali.

Core Responsibilities

Providing information, advice and training to producers to improve compliance with Fairtrade standards

Providing information, advice and training to producers to improve their market opportunities.

Providing information to FLO International e.V. about producers in their sphere of activity.

Tasks

- Seeking new Suppliers/Products/Origins
- Providing an introduction to producers to Fairtrade.
- Assessing Producer Groups as Businesses
- Support Work following Inspections
- Sourcing and liaising with local external support agencies
- Helping coordinate the Pricing Process.
- Provide information about local networks.
- Provide regular and consistent reports on targeted producer groups
- Represent the PBU in local workshops/conferences as required and agreed.

Not Tasks

- Standard setting, Inspection, Certification, Product Management, Supply Chain Management.

Reporting

To the appropriate Regional Coordinator at FLO e.V. office in Germany.

Communication Lines

To Producer Business Unit (PBU), FLO International e.V.

Requirements

- University degree in agricultural, social, or economic science or development studies
- At least five years of professional working experience
- Experience in working with small farmers organizations at the grassroots level
- Motivation to continue working at the grassroots level
- Strong self-management skills: able to work alone and independently; good planning and organizational capacities
- Good contacts with local NGOs and Government resources
- Ability to communicate effectively with counterparts from different strata of society
- Ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity and gender balance
- Dynamic trainer
- Team player: working with local and remote teams
- Basic accounting skills (other business skills desirable)
- Familiarity with local culture
- Fluent in French and English.
- Fluency in Bambara and other languages relevant to the region of responsibility.
- Preparedness to frequent travels in the region in basic conditions
- Proficient in the use of computers, including MS Office, internet
- Experience with Corporate Social Responsibility and certification systems would be a plus

Terms of the contract: Consultant contract for twelve month period renewable, starting as soon as possible.

Location of the post: Mali, office in Bamako.

Training will be provided to the liaison officer. This is a local posting in Mali and Malian Nationals are strongly encouraged to apply.

**Applications (Motivation letter, Honorarium indication, Curriculum Vitae and two references) should be sent to the following address: a.assanvo@fairtrade.net
With the reference: LO Mali**

Deadline for applications: 27th June, 2008

Only those applicants will be contacted who will be invited for an interview

Interviews: Bamako, week beginning 7th July 2008