**Filled by S&P:**

SP request #:

**Name of person submitting request:**

**1.5 Request for inclusion of a Secondary product in the Fairtrade scope**

One copy of this form needs to be filled for each Secondary Product which you request to be added to the master list of Secondary Products. Completed forms should be sent to standards-pricing@fairtrade.net. Based on an evaluation of the data on this form, S&P will inform you whether the Secondary Product can be added to the Fairtrade Secondary Products list which can be Fairtrade certified.

**Email address / contact details:**

**Stakeholder type:** requests must be submitted through Producer Networks (PN), Producer Services and Relations Unit (PSR) and other Fairtrade International Unit, National Fairtrade Organizations (NFOs) and any other party accepted by Standards & Pricing.

**PN** **[ ]  PSR** **[ ]  other Fairtrade International unit       NFO** **[ ]  other party**

**Product identification**

|  |  |  |  |
| --- | --- | --- | --- |
| English name | Spanish name | French name | Portuguese name |
|       |       |       |       |

**Product Specific Standard**

**Indicate to which Product and Product Specific Standard the Secondary Product belongs**

**Product**

**[ ]  Fibre crops (including seed cotton) [ ]  Cereals**

**[ ]  Vegetables (including pulses and potatoes) [ ]  Tea**

**[ ]  Fresh Fruit (including bananas and wine grapes) [ ]  Cocoa**

**[ ]  Herbs, Herbal Teas & Spices [ ]  Nuts**

**[ ]  Cane sugar [ ]  Flowers and Plants**

**[ ]  Oilseeds and Oleaginous Fruit [ ]  Coffee**

**[ ]  Prepared and Preserved Fruit & Vegetables [ ]  Honey**

**The request product fits with the definition of (see the blue box below):**

**[ ]  Secondary product**

**[ ]  Derivatives of secondary product**

**Explain how the proposed product fits with the definition of secondary products:**

**Product** means any certified product that has been produced and traded according to both the specific requirements for that product and the requirements in the relevant Fairtrade generic standards. A product can be considered a main or secondary product. A **main product** is the principal product that comes out of a production process. The term “production process” applies to both agricultural production and agro-industrial processing. The Fairtrade minimum price and/or premium are paid on the main product.

A **secondary product** is a product that comes out of a production process in addition to the main product. A secondary product can be directly consumed, used as an input in another production process, disposed of or recycled. A secondary product can be a by-product, a co-product or a residue.

A **derivative of a secondary product** is a processed secondary product.

**Expected sales and volumes:**

|  |  |  |
| --- | --- | --- |
| Expected short-term(in the first years) total world-wide Fairtrade volume in MT/year | Expected mid-term (in 5 years) total world-wide Fairtrade volume in MT / year | Current average price / unit (define unit and price level) in the conventional (non-Fairtrade) market |
|       |       |       |

**Please explain why Fairtrade International should include this secondary product into the Fairtrade scope:**

**Description of the way the secondary product is produced** by identified producers interested in Fairtrade certification for the product:

# Countries / regions of the world in which this product is produced (not only where producers interested in Fairtrade certification for the product have been identified):

# Risk assessment: Please explain the potential risks of adding this secondary product and how these potential risks can be mitigated?

# Decision on request

|  |  |
| --- | --- |
| **Decision maker:** |       |
| **Approval:** | [ ]  Approved [ ]  Not approved |
| **Rationale:** |       |
| **Date:** |       |